APPENDIX 309
OTP PROGRAM CODE REQUEST FORM

Regional Office Program Managers will submit an OTP Program Code Request Form to the National Office to ensure timely processing of OTP program codes in the data collection system. The form should be submitted to the National Office of Job Corps (NOJC), Attention: Division of Educational Services/Career Technical Training Team Leader. The National Office will inform the Job Corps Data Center (JCDC) of approved program codes and slots.

<table>
<thead>
<tr>
<th>Region</th>
<th>Center</th>
<th>Training Program</th>
<th>Training Title</th>
<th>Training O*NET Code</th>
<th>Compl. Level</th>
<th>CIP Code</th>
<th>Slot</th>
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</thead>
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<td>Philadelphia</td>
<td>Old Dominion</td>
<td>Automotive</td>
<td>General Service Technician</td>
<td>85302JT</td>
<td>C</td>
<td>47a</td>
<td>5</td>
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